

MEMORANDUM

To: Charlottesville-Albemarle Metropolitan Planning Organization's (CA-MPO) Committees
From: Lucinda Shannon, Senior Regional Planner
Sarah Simba, Regional Planner II
Date: February 18, 2025
Subject: TJPDC/CA-MPO's Title VI Implementation Plan Update: Public Review and Comment Period

Purpose: To update the Thomas Jefferson Planning District Commission (TJPDC) and Charlottesville-Albemarle Metropolitan Planning Organization's (CA-MPO) Title VI Implementation Plan.

Background: Any agency that receives federal financial assistance must comply with Title VI of the Civil Rights Act of 1964. The Thomas Jefferson Planning District Commission (TJPDC) and the Charlottesville-Albemarle Metropolitan Planning Organization (CA-MPO) adopted a Title VI Implementation Plan on December 6, 2022, which describes the measures that will be taken to comply with Title VI. Title VI prohibits discrimination on the basis of race, color, or national origin. Recently, CA-MPO staff received a request from the Virginia Department of Rail and Public Transportation (DRPT) to update the Title VI Implementation Plan to include the requirement for specific appendices. The TJPDC staff have worked closely with the Department and their consultants to develop a revised plan for public comment.

An updated draft of TJPDC's Title VI Implementation Plan is made available for review and public comment for a required 15-day period from February 4, 2025, to February 26, 2025.

The following appendices were added to the plan to comply with DRPT requirements:

- Appendix F: Discrimination Complaint Form
- Appendix G: Title VI Languages That Are Spoken by Over 5% or 1,000 Persons
- Appendix H: Policy Board December 6, 2022, Approved Meeting Minutes
- Appendix I: List of Locations with Title VI Notices
- Appendix J: List of Investigations, Lawsuits, and Complaints
- Appendix K: Public Participation Plan Regarding LEP
- Appendix L: Section XI: Minority Representation on Planning & Advisory Bodies
- Appendix M: Monitoring Section VI Complaints for DRPT

The CA-MPO/TJPDC draft Title VI Implementation Plan is being presented at the CA-MPO Technical Committee on February 18, 2025, for review, comment, and consideration for a recommendation to the CA-MPO Policy Board for the Plan's adoption. The CA-MPO Policy Board will review, comment and consider adoption at their February 26, 2025, meeting. No public comments have been received to date.

Interested parties can view the updated Title VI Implementation Plan on TJPDC's website, www.tjpd.org, under Notices. The updated Title VI plan is also attached for your convenience. All members of the public may comment by emailing info@tjpd.org, calling our office 434-979-7310, or speaking during the public comment period at the 10 am February 18, 2025, MPO Technical Committee meeting and/or on February 26, 2025, at 4 pm at the CA-MPO Policy Board meeting. The meetings will be held in person at the Water Street Center, 407 East Water Street, Charlottesville, VA.

Upon review and adoption by the CA-MPO Policy Board, TJPDC/CA-MPO staff will submit the updated Title VI Implementation Plan to DRPT. If there are any questions or comments, please contact Lucinda Shannon, Senior Regional Planner, Title VI Manager at lushannon@tjpd.org.

Recommendations:

CA-MPO Technical Committee: Staff recommends that the CA-MPO Technical Committee members make a motion to recommend to the CA-MPO Policy Board adoption of the updated TJPDC/CA-MPO Title VI Implementation Plan, as presented.

CA-MPO Policy Board: The CA-MPO Technical Committee recommends that the CA-MPO Policy Board entertain a motion to adopt the updated TJPDC/CA-MPO Title VI Implementation Plan, as presented.